



DOG DESK
ANIMAL ACTION

— RESCUE • CARE • CHANGE LIVES —

FOSTER HANDBOOK

YOUR GUIDE TO MAKING A DIFFERENCE **TOGETHER**

A SAFE PLACE.
A SECOND CHANCE.
A BETTER FUTURE.

*You are their 
bridge to a better life.*



PROVIDE
A SAFE HOME



SUPPORT
WELLBEING



FOLLOW
GUIDANCE



COMMUNICATE
OPENLY



BE PATIENT
& KIND



CHANGE
LIVES



WELCOME TO FOSTERING

*Thank you for choosing to foster a dog
with Dog Desk Animal Action.*

Foster homes provide something extraordinarily valuable:
a safe place for a dog to live while the next stage of their
life is arranged.



For some dogs, fostering is the bridge
between rescue and a permanent home.
For others, it provides a period of stability,
recovery, assessment or rehabilitation that
would be difficult to achieve in another
environment.

EVERY DOG IS AN INDIVIDUAL.



**Some will
settle quickly.**

Others may need
considerably more time.

A dog entering foster care may
be confused, frightened,
overexcited, exhausted or
unsure of what is expected
of them.



**The first few
hours or days
may not tell
the whole story.**

Their behaviour during this
time may not be representative
of the dog they will become
once they feel secure.



**Patience,
understanding
and consistency
make all the
difference.**

With time, many dogs begin to
relax, learn to trust and show
their true personality.



This handbook explains what Dog Desk Animal Action
expects from its foster carers, what you can expect from us,
and how we will work together to keep your foster dog

safe, happy and well. 



**A SAFE PLACE.
A SECOND CHANCE.**



**YOUR TIME.
YOUR KINDNESS.**



**THEIR FUTURE.
OUR PURPOSE.**

Thank you. 
You are their bridge
to a better life.



THE ROLE OF A FOSTER CARER



As a foster carer, you are providing temporary care for a dog on behalf of Dog Desk Animal Action.



The dog remains under the care and responsibility of Dog Desk Animal Action while in foster placement unless you are specifically advised otherwise in writing.



Your role is to provide a safe, appropriate and caring home environment and to follow the care instructions provided for the individual dog.



Fostering also gives us invaluable information. Living with a dog allows us to understand their personality, routines, preferences, behaviour and needs in a home environment. We therefore ask foster carers to keep us informed about how their dog is progressing.



THANK YOU

*Your time, compassion
and care make an
enormous difference
to a dog's life.*



Thank you 

FOR OPENING YOUR HOME AND HEART.

YOU ARE THEIR BRIDGE TO A BETTER LIFE.



A SAFE PLACE.
A SECOND CHANCE.



YOUR TIME.
THEIR HOPE.



YOUR KINDNESS.
THEIR COMFORT.



RESCUE.
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*Small acts.
Big difference.
Better lives.*



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PREPARING YOUR HOME

Helping your foster dog settle in starts with preparing your home. A calm, safe environment will help them feel secure and begin to relax.



SAFE SPACE

Set up a quiet area where your foster dog can rest away from noise and activity. Include a comfortable bed or blanket.



SAFETY CHECK

Check your home and garden for anything that could be harmful. Remove hazards and secure gates and fences.



EVERYDAY ESSENTIALS

Have fresh water available at all times. Ask us if you need advice about food, bowls or equipment.



KEEP THINGS CALM

A peaceful environment with a simple routine helps your foster dog feel safe and begin to settle.



A WARM WELCOME

Patience and kindness are the most important things you can offer as your foster dog begins their journey.



PLEASE REMEMBER

- ✓ Keep cleaning products, medications and small items out of reach.
- ✓ Block access to areas that are off limits.
- ✓ Ensure your ID tag and lead are ready before your foster dog arrives.
- ✓ Let us know if you are unsure about anything.



*Thank you for creating
a safe and loving space.*

Thank you 

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THE FIRST 24 HOURS

The first day is all about helping your foster dog feel safe and begin to understand that they are in a new, secure environment.



KEEP IT QUIET

Keep noise and activity to a minimum. Allow your foster dog time to explore at their own pace.



A SAFE PLACE

Show them to their safe space – their bed or quiet area – where they can retreat if they feel overwhelmed.



GIVE TIME

Your foster dog may be tired, anxious or unsure. Patience and understanding are essential.



FOOD AND WATER

Offer fresh water straight away. If they don't want food, don't worry – appetite often returns after they settle.



NO PRESSURE

Avoid forcing interaction. Let them come to you when they feel ready.



KEEP US INFORMED

Let us know when your foster dog arrives safely and update us on how they are settling.



THINGS TO REMEMBER

- ✓ Every dog is different – some may settle in quickly, others may take longer.
- ✓ Watch for signs of stress such as panting, pacing, hiding or reluctance to eat.
- ✓ Keep routines simple on the first day. Short walks, calm time and rest.
- ✓ Never leave your foster dog unattended in the garden.
- ✓ Keep children and other pets separate until you are sure everyone is comfortable.



Thank you for giving your foster dog the best start.





THE SETTLING-IN PERIOD

Every dog needs time to adjust to their new surroundings. This period can vary from a few days to several weeks.



GIVE TIME AND SPACE

Allow your foster dog time to settle. They may be unsure or overwhelmed at first. Patience, understanding and a calm environment will help them feel secure.



STICK TO ROUTINES

Keep daily routines as consistent as possible for feeding, walks and quiet time. Routine helps build confidence.



CREATE A SAFE SPACE

Provide a quiet area where your foster dog can retreat if they feel stressed or need some time alone.



BUILD TRUST

Use gentle handling, positive encouragement and respect their boundaries. Let them come to you in their own time.



BE OBSERVANT

Watch for signs of stress, anxiety or discomfort and let us know if you have any concerns.



THINGS TO REMEMBER

- ✓ Some dogs may not eat much or want to go for walks at first.
- ✓ Accidents in the home may happen while they adjust.
- ✓ Progress may be slow, but small steps are a big achievement.
- ✓ Keep us informed about how your foster dog is settling.



*Thank you for giving them
the time they need.*

Thank you 

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Better lives.*



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FOOD AND FEEDING

Good nutrition and a calm feeding routine are important for your foster dog's health, confidence and wellbeing.



FOLLOW THEIR USUAL DIET

Continue feeding the same food and amounts as advised to avoid upsetting their stomach.



STICK TO A ROUTINE

Feed at the same times each day. Routine helps your foster dog feel secure.



FRESH WATER

Always provide fresh, clean water and ensure it is available at all times.



TREATS IN MODERATION

Use treats sparingly and only if you have our approval. Too many treats can cause weight gain or tummy upsets.



MONITOR THEIR WEIGHT

Let us know if you notice any change in appetite or weight.



ANY CONCERNS?

If your foster dog refuses food, has diarrhoea or vomits, or you are unsure about anything, please contact us.



THINGS TO REMEMBER

- ✓ Sudden changes in diet can cause tummy upsets.
- ✓ Keep food out of reach of other pets and young children.
- ✓ Some dogs may be food-motivated and try to steal or guard food.
- ✓ Do not give human food unless you have our approval.
- ✓ If you run out of food or are unsure what to feed, contact us.



*Thank you for helping
your foster dog thrive.*

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EXERCISE AND WALKS

Regular exercise is important for your foster dog's physical health and mental wellbeing. It also helps build confidence and supports good behaviour.



BUILD UP GRADUALLY

Allow your foster dog time to adjust before increasing the length or intensity of walks. Start gently and build up as they settle.



GET TO KNOW THEM

Every dog is different. Some may enjoy long walks, others may prefer shorter, more frequent outings.



KEEP WALKS POSITIVE

Use positive, reward-based methods. Avoid pulling on the lead and respect your dog's pace and comfort.



SAFE ENVIRONMENTS

Use safe, secure areas. Be aware of roads, other dogs and wildlife. Keep your foster dog on lead unless in a secure area.



WEATHER AWARE

Avoid walking in extreme heat. In hot weather, walk early or late and always provide water.



WATCH FOR SIGNS OF STRESS

Panting, lagging behind, stopping, or trying to turn back may mean your dog needs a break.



THINGS TO REMEMBER

- ✓ Exercise needs should be matched to your foster dog's age, health and ability.
- ✓ Mental stimulation is just as important as physical exercise.
- ✓ Short, sniffy walks can be very rewarding for dogs.
- ✓ Always carry poo bags and clean up after your dog.
- ✓ Let us know if you have any concerns about your foster dog's exercise or behaviour.



*Thank you for helping
your foster dog lead a
happy, healthy life.*

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GARDENS AND OUTDOOR AREAS

A safe outdoor space allows your foster dog to enjoy fresh air and explore, but it's important to make sure your garden or outdoor area is secure.



CHECK SECURITY

Ensure all fencing, walls and gates are secure with no gaps or holes your foster dog could escape through or under.



GATES AND DOORS

Always keep gates and doors shut. Be careful when letting your foster dog in and out.



HAZARDS

Remove or secure anything that could be harmful, such as sharp tools, chemicals, plants that are toxic to dogs and ponds.



SHADE AND SHELTER

Provide shade and shelter from sun, wind and rain so your foster dog has a comfortable place to rest.



FRESH WATER

Ensure fresh, clean water is always available outdoors.



SUPERVISE TIME OUTDOORS

Never leave your foster dog unattended in the garden, especially at first. Always supervise outdoor time.



THINGS TO REMEMBER

- ✓ Escape prevention is essential, especially in the early days.
- ✓ Different dogs have different needs – some may need a higher fence or no access to certain areas.
- ✓ Not all dogs are suited to ponds or pools.
- ✓ Check your garden regularly for new risks or damage.
- ✓ Let us know if you are concerned about your garden's security.



Thank you for providing a safe and enjoyable outdoor space.

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RESIDENT DOGS AND OTHER ANIMALS

It is important to consider how your foster dog will get on with the animals who already live in your home. A careful, gradual introduction helps everyone feel safe and comfortable.



THINK BEFORE INTRODUCING

Consider the age, size, temperament and energy levels of your resident animals and your foster dog. Not every dog will be suitable for every home.



TAKE IT SLOW

Introduce animals gradually and in a controlled way. Allow time for everyone to adjust at their own pace.



USE SAFE SPACES

Keep your foster dog in a separate area at first. Use baby gates or closed doors so animals can see and smell each other without direct contact.



SUPERVISE ALL INTERACTIONS

Always supervise introductions and early interactions. Never leave animals together unsupervised until you are confident they are happy.



WATCH FOR BODY LANGUAGE

Look for signs of stress such as growling, stiff body, raised hackles or tucked tail. If you are unsure, separate and try again later.



BE PATIENT AND POSITIVE

Positive experiences and plenty of patience help build calm, respectful relationships between all your animals.



THINGS TO REMEMBER

- ✓ Never force animals to interact.
- ✓ Some animals may never become best friends, but can learn to live peacefully together.
- ✓ Provide separate food, water and resting areas for all animals.
- ✓ Ensure pets have escape routes and quiet spaces where they feel safe.
- ✓ If you have small animals (rabbits, guinea pigs, birds, etc.), take extra care. Instincts can be strong.
- ✓ If serious problems occur, seek advice from Dog Desk Animal Action.



Everyone's safety and wellbeing comes first.





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CHILDREN

Children can be wonderful with dogs, but it is important to make sure any interactions are safe and positive for everyone.



SUPERVISE AT ALL TIMES

All interactions between children and your foster dog must be supervised by a responsible adult.



TEACH GENTLE BEHAVIOUR

Children should be shown how to be calm and gentle. No hugging, climbing on, or disturbing the dog when they are eating, resting or in their space.



RESPECT SAFE SPACES

Your foster dog must have a space where they can go to get away from children if they need to.



NO ROUGH PLAY

Chasing, shouting, pulling tails, or taking toys or food can cause stress and may lead to fear or defensive behaviour.



KNOW THEIR BODY LANGUAGE

Help children understand the signs of stress in dogs and when to give the dog space.



INCLUDE, BUT NEVER FORCE

Never force your foster dog to interact. Let them choose. Some dogs may prefer calmer homes without children.



THINGS TO REMEMBER

- ✓ Every dog has a history and different comfort levels.
- ✓ Always put the safety and wellbeing of the dog first.
- ✓ Young children may not understand dog body language.
- ✓ Encourage calm, kind and respectful behaviour.
- ✓ If your foster dog shows signs of stress, separate them and seek advice.
- ✓ Let us know if there are any concerns.



A safe, positive environment helps your foster dog feel secure and thrive.

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VISITORS

Visitors to your home can be exciting or worrying for your foster dog. Planning ahead and managing introductions helps keep everyone safe and comfortable.



PLAN AHEAD

If you know you are expecting visitors, let Dog Desk Animal Action know. Discuss any concerns beforehand.



MANAGE INTRODUCTIONS

Introduce visitors calmly and one at a time where possible. Allow your foster dog the choice to approach or move away.



GIVE SPACE

Provide your foster dog with a safe space where they can go if they feel unsure or need a break from visitors.



CHILDREN AND DOGS

Supervise all interactions between children and your foster dog. Teach children to be calm, gentle and respectful at all times.



FOOD AND POSSESSIONS

Ask visitors not to feed your foster dog or allow them to take toys or other possessions.



RESPECT YOUR DOG'S NEEDS

Some dogs may never feel comfortable with visitors and that is okay. Always put their welfare first.



THINGS TO REMEMBER

- ✓ Visitors can be stressful for foster dogs.
- ✓ Prepare your dog for visitors where possible.
- ✓ Always supervise and manage interactions.
- ✓ Provide a safe space for your dog to retreat to.
- ✓ Let visitors know not to feed your foster dog.
- ✓ Advise visitors to be calm and respectful.
- ✓ If you are unsure, keep your dog separate.



Good management helps everyone feel safe, comfortable and welcome.

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VETERINARY CARE

We are responsible for the veterinary care of your foster dog. Your role is to monitor their health, keep us informed and follow our guidance.



KEEP US INFORMED

Tell us about any changes in your dog's health, behaviour, appetite, toileting or energy levels, no matter how small.



ASK FOR ADVICE FIRST

Contact us before seeking veterinary treatment unless it is an emergency. We know your dog's history and can advise you.



FOLLOW OUR INSTRUCTIONS

We will advise if a vet visit is needed and will cover the costs. Please follow our instructions and keep receipts if asked.



KEEP RECORDS

Keep a record of any symptoms, changes or concerns. This helps us and the vet make the best decisions for your dog.



TRANSPORT TO APPOINTMENTS

You may be asked to take your foster dog to a vet appointment. We will reimburse travel costs where agreed.



ROUTINE HEALTHCARE

We ensure dogs are vaccinated, microchipped, flea and worm treated and spayed/neutered when appropriate.



EMERGENCIES

If your dog needs urgent veterinary attention when we are unavailable, contact the nearest vet immediately and then inform us as soon as possible.



THINGS TO REMEMBER

- ✓ Always tell us about any changes in health or behaviour.
- ✓ Do not arrange veterinary treatment unless we advise you to.
- ✓ We cover the cost of all agreed veterinary care.
- ✓ Keep receipts and notes of any symptoms.
- ✓ Follow all advice and treatment instructions.
- ✓ Ask if you are unsure about anything.
- ✓ In an emergency, get your dog help and then let us know immediately.



Working together ensures your foster dog gets the best possible care.

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MEDICATION

Some dogs need medication as part of their treatment or ongoing care. It is important that medication is given safely, as directed and recorded accurately.



FOLLOW INSTRUCTIONS

Always follow the dosage, timings and method given by the vet or by Dog Desk Animal Action. If you are unsure, ask.



GIVE CORRECTLY

Give the medication exactly as instructed. Make sure your dog swallows tablets and does not spit them out.



KEEP A RECORD

Keep a record of all medication given including date, time, dose and any observations. This helps us monitor your dog's progress.



STORE SAFELY

Store medication safely out of reach of children and other animals. Keep in the original packaging where possible with labels intact.



WATCH FOR SIDE EFFECTS

Monitor your dog for any changes in behaviour, appetite, energy or toileting. If you see anything unusual, contact us.



RUNNING LOW

Let us know in good time if you are running low on any medication so we can arrange a refill.



NEVER STOP WITHOUT ADVICE

Do not stop or change any medication without speaking to Dog Desk Animal Action or the vet.



THINGS TO REMEMBER

- ✓ Always follow the vet's or Dog Desk instructions.
- ✓ Give the right medication, dose and time.
- ✓ Record every dose you give.
- ✓ Store safely and check expiry dates.
- ✓ Watch for any side effects.
- ✓ Never stop or change medication without advice.
- ✓ Contact us if you have any questions or concerns.



Correct medication helps your foster dog heal, stay healthy and feel their best.

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BEHAVIOUR

Every dog has their own experiences and triggers which can affect their behaviour. Understanding your foster dog, being patient and using positive approaches will help them feel safe and build confidence.



LEARN THEIR HISTORY

Ask us about your dog's background and any known worries or triggers. This helps you understand their reactions.



WATCH FOR TRIGGERS

Common triggers include noise, other dogs, unfamiliar people, handling, resource guarding and changes in routine. Try to avoid situations that overwhelm your dog.



POSITIVE APPROACHES

Use reward-based methods. Praise, treats and calm encouragement build trust and reinforce good behaviour.



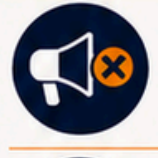
MANAGE THE ENVIRONMENT

Set your dog up for success by controlling their environment. Provide safe spaces where they can retreat and relax undisturbed.



GO AT THEIR PACE

Allow your foster dog time to settle in and adjust. Forcing situations can increase stress and set back progress.



AVOID PUNISHMENT

Punishment can create fear and damage trust. It does not teach the behaviour you want.



SEEK HELP WHEN NEEDED

If you are unsure or facing challenges, contact us. We can offer advice and support or refer to a professional behaviourist if needed.



THINGS TO REMEMBER

- ✓ Understand and respect your dog's history.
- ✓ Identify and avoid triggers where possible.
- ✓ Use positive, reward-based methods.
- ✓ Provide a safe and predictable environment.
- ✓ Go at your dog's pace and celebrate small steps.
- ✓ Never use punishment or harsh corrections.
- ✓ Ask for help if you are worried or stuck.



Patience, kindness and understanding help your foster dog feel safe and thrive.

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TRAINING

Training helps your foster dog learn how to live in a home, feel confident and understand what is expected of them. Positive, reward-based training builds trust and strengthens the bond between you and your dog.



USE POSITIVE, REWARD-BASED METHODS

Reward good behaviour with treats, praise or toys. This encourages your dog to repeat the behaviour and builds confidence.



BE CONSISTENT

Use the same cues, words and rules every time. Consistency helps your dog learn faster and feel secure.



KEEP SESSIONS SHORT AND FUN

Short, regular training sessions (5–10 minutes) are more effective than long ones. End on a positive note.



PRAISE AND REWARD GOOD CHOICES

Reward your dog for calm, relaxed behaviour and good decisions. This helps them learn what you like them to do.



PRACTISE EVERYDAY LIFE SKILLS

Focus on useful skills such as sit, stay, come, loose lead walking, settle and polite greetings. These make life easier for everyone.



BE PATIENT

Every dog learns at their own pace. Some may have missed out on training in the past. Small steps lead to big changes.



AVOID PUNISHMENT

Punishment can create fear and confusion and damage trust. We never use harsh corrections or intimidation.



THINGS TO REMEMBER

- ✓ Use reward-based, positive training methods.
- ✓ Be consistent with cues, rules and routines.
- ✓ Keep training sessions short, regular and fun.
- ✓ Praise and reward the behaviour you want.
- ✓ Practise everyday life skills.
- ✓ Be patient – progress takes time.
- ✓ Never use punishment or harsh corrections.
- ✓ Ask for help if you are unsure about training.



Training with kindness helps your foster dog learn, feel safe and thrive.

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LEAVING YOUR FOSTER DOG ALONE

Some dogs find being left alone difficult, especially in the early days. Helping your foster dog feel safe when you are out is important for their wellbeing and for your peace of mind.



START GRADUALLY

Begin with very short absences and build up slowly. This helps your dog learn that you will always return.



KEEP ABSENCES APPROPRIATE

Think about your dog's age, background and confidence. Some dogs may not be ready to be left for long periods.



CREATE A SAFE ENVIRONMENT

Provide a comfortable, secure space with fresh water, toys and something familiar such as a blanket or bed.



MENTAL STIMULATION

Provide puzzle toys, food enrichment or a chew before you leave to help keep your dog relaxed and settled.



REDUCE STRESS

Calm music or background noise may help some dogs feel more secure when left alone.



AVOID A BIG FUSS

Keep departures and arrivals calm and low-key. Too much excitement can increase anxiety.



PLAN FOR LONGER ABSENCES

If you will be out for longer periods, consider a dog walker, pet sitter or trusted friend. Please let us know your plans.



THINGS TO REMEMBER

- ✓ Build up alone time slowly and patiently.
- ✓ Keep absences suitable for your dog.
- ✓ Provide a safe, comfortable environment.
- ✓ Use enrichment to help your dog relax.
- ✓ Keep departures and arrivals calm.
- ✓ Plan ahead for longer absences.
- ✓ Never leave your dog in an unsafe situation.
- ✓ Ask for help if your dog is struggling.



Helping your dog feel safe when you are away helps them trust that you will return.





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TRANSPORT

Safe transport is essential for your foster dog's welfare. Whether it's a short trip to the vet or a longer journey, planning ahead and using appropriate equipment helps keep your dog safe, secure and stress-free.



USE A SECURE CRATE OR HARNESS

Use a well-ventilated crate or a properly fitted dog seatbelt harness. This helps prevent injury in the event of sudden stops or accidents.



COMFORT AND TEMPERATURE

Keep the temperature comfortable and avoid leaving your dog in a parked car. Ensure they have a familiar blanket or bedding for comfort.



PLAN AHEAD

Plan your route, allow extra time and avoid heavy traffic where possible. Take breaks on longer journeys for water and toileting if safe to do so.



WATER AND TOILET BREAKS

Offer small amounts of water before travel and take your dog for a toilet break before setting off and when stopping on longer journeys.



NEVER LEAVE YOUR DOG UNATTENDED

Never leave your foster dog alone in a vehicle, even for a short time. It can quickly become too hot or too cold and cause serious harm.



CARRY ESSENTIALS

Take any medication, a water bottle, collapsible bowl, leads, waste bags, blanket and any paperwork you may need.



MAKE IT A POSITIVE EXPERIENCE

Short, calm trips help build your dog's confidence. Speak calmly, offer praise and make journeys a positive part of your time together.



THINGS TO REMEMBER

- ✓ Use a crate or dog seatbelt harness when travelling.
- ✓ Never leave your dog unattended in a vehicle.
- ✓ Keep the car well-ventilated and at a safe temperature.
- ✓ Offer water before travel and on longer journeys.
- ✓ Plan your route and allow extra time.
- ✓ Take regular breaks on longer journeys.
- ✓ Carry essentials and any medication.
- ✓ Make journeys calm and positive.
- ✓ Ask for help if you are unsure about travel.



Safe journeys keep your foster dog comfortable, protected and ready for happy new experiences.

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PHOTOGRAPHS AND SOCIAL MEDIA

Photographs and updates are extremely useful. They help us understand your foster dog, share their story and, when appropriate, find them the right future home. Thank you for helping them in this way.



SEND US GOOD PHOTOS AND UPDATES

Clear, well-lit photographs and regular updates help us show your foster dog at their best and share their progress. Please send photos and information to us so we can keep their profile accurate and up to date.



PROTECT PERSONAL INFORMATION

Please do not share your address, phone number or other personal details, or any information about other animals or people, on social media or in public forums.



DO NOT ADVERTISE INDEPENDENTLY

Please do not advertise or promote your foster dog for adoption on your own or through other groups, websites or apps. All adoption enquiries must come through Dog Desk Animal Action.



NO PROMISES OR COMMITMENTS

Please do not make promises, hold dogs for people or accept deposits. We will complete all applications, home checks and adoption decisions to ensure the best match.



CHECK WITH US IF UNSURE

If you are unsure about what can be shared, please ask us first. We are happy to advise you on what information is appropriate.



REMEMBER: ONCE IT'S ONLINE, IT CAN TRAVEL FAR

Information and images shared online can be saved, copied and shared beyond your intended audience. Please think carefully before posting.



THINGS TO REMEMBER

- ✓ Send photographs and updates to us regularly.
- ✓ Do not share personal or confidential information.
- ✓ Do not advertise your foster dog independently.
- ✓ Do not make promises or accept deposits.
- ✓ All adoption enquiries go through DDAA.
- ✓ Check with us if you are unsure what to share.
- ✓ Be mindful that online posts can go far beyond your audience.



Your photos and updates help your foster dog's story – and could help them find their happy and safe forever home.

Thank you ♥
FOR OPENING YOUR HOME AND HEART.
YOU ARE THEIR BRIDGE
TO A BETTER LIFE.



A SAFE PLACE.
A SECOND CHANCE.



YOUR TIME.
THEIR HOPE.



YOUR KINDNESS.
THEIR COMFORT.



RESCUE.
CARE.
CHANGE LIVES.



DOG DESK ANIMAL ACTION

— RESCUE • CARE • CHANGE LIVES —

*Small acts.
Big difference.
Better lives.*



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ADOPTION ENQUIRIES

Thank you for caring for your foster dog and helping them on their journey. When people express an interest in adopting them, it's important that all enquiries go through Dog Desk Animal Action.

This helps us find the right match and protect your foster dog's welfare.



DIRECT ENQUIRIES TO DDAA

Please let us know as soon as someone shows interest in your foster dog. Refer them to contact Dog Desk Animal Action directly using our official channels.



DO NOT GIVE OUT DETAILS

Please do not give out your own contact details or make arrangements with potential adopters. All communication must go through DDAA.



OUR ADOPTION PROCESS

We have a thorough adoption process to ensure the best match for both the dog and the adopter. It includes application, checks and a home visit.



NO PROMISES OR COMMITMENTS

Please do not promise, hold or reserve your foster dog for anyone. We cannot guarantee that an enquiry will result in an adoption.



KEEP INFORMATION ACCURATE

Share your foster dog's story, personality and needs with us. We will use this information when talking to potential adopters. Let us know of any changes.



PROTECT YOUR DOG'S WELFARE

All enquiries are handled with your foster dog's best interests in mind. This helps prevent disappointment and keeps them safe from unsuitable situations.



CHECK WITH US IF UNSURE

If you are unsure how to respond to an enquiry or what you can say, please get in touch with us. We are here to help.



THINGS TO REMEMBER

- ✓ All adoption enquiries must go through DDAA.
- ✓ Do not give out your personal contact details.
- ✓ Do not promise, hold or reserve your foster dog.
- ✓ Do not make commitments on our behalf.
- ✓ Our adoption process ensures the right match.
- ✓ Keep us updated with changes or concerns.
- ✓ Check with us if you are unsure what to do.
- ✓ Our priority is your foster dog's welfare.



Together we can find the right forever home for your foster dog.

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♥

HOLIDAYS AND OVERNIGHT CARE

We understand that you may need time away or have plans where your foster dog cannot come with you. Planning ahead helps ensure your dog continues to receive the best care in a safe and familiar environment.

Please let us know as early as possible.



PLAN AHEAD

Let us know as soon as you know you will be away or need overnight care for your foster dog. The more notice you can give, the easier it is for us to help.



KEEP US INFORMED

Provide details of your dates, where your dog will stay and who will be caring for them. Make sure we have emergency contact details while you are away.



APPROVED CARE

Your foster dog must only stay with people approved by Dog Desk Animal Action. This may be a trusted friend, family member or another approved foster carer.



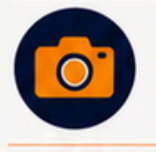
KEEP ROUTINES AS NORMAL AS POSSIBLE

Try to maintain your dog's usual routine, feeding, exercise, medication and any special needs. This helps reduce stress and keeps them feeling secure.



OVERNIGHT CARE

All overnight stays must be agreed in advance. Your dog should always be in a safe environment, indoors and never left alone for long periods.



UPDATES WHILE YOU ARE AWAY

Please ask your carer to send occasional updates and photos so we know your dog is happy and well.



LAST MINUTE CHANGES

If your plans change, contact us straight away so we can help you make alternative arrangements if needed.



THINGS TO REMEMBER

- ✓ Let us know as early as possible about time away.
- ✓ Only use carers approved by DDAA.
- ✓ Share all relevant information about your dog.
- ✓ Keep your dog's routine as normal as possible.
- ✓ Ensure your dog is never left alone for long periods.
- ✓ We remain responsible for your foster dog.
- ✓ Let us know of any changes or concerns.
- ✓ Your dog's safety and wellbeing is our priority.



With a little planning, your foster dog can continue to feel safe, loved and secure while you are away.

Thank you ♥
FOR OPENING YOUR HOME AND HEART.
**YOU ARE THEIR BRIDGE
TO A BETTER LIFE.**



A SAFE PLACE.
A SECOND CHANCE.



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THEIR HOPE.



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IF YOU WANT TO KEEP YOUR FOSTER DOG



Falling in love with your foster dog happens. If you'd like to make things permanent, we're here to help you explore the next steps.

Please talk to us as soon as possible so we can guide you through the process.



1. TALK TO US FIRST

Let us know how you feel about keeping your foster dog. The sooner we know, the better.



2. WE WILL EXPLAIN THE PROCESS

We'll talk you through what's involved, including assessments, home checks and paperwork.



3. HOME CHECK & ASSESSMENT

We may carry out an updated home check to make sure everything is still right for your dog.



4. ADOPTION FEE

An adoption fee applies. This helps us cover vet care, vaccinations, neutering and other costs.



5. PAPERWORK

We'll provide an adoption contract to make everything official.



6. TRIAL PERIOD (IF NEEDED)

In some cases, a short trial period may be agreed to ensure it's the right fit for everyone.



7. FINAL DECISION

Once approved, you'll be able to adopt your foster dog and give them their forever home.



8. WE'RE ALWAYS HERE

Even after adoption, we're here for advice and support whenever you need us.



THINGS TO REMEMBER

- ✓ Talk to us before making any decisions.
- ✓ Follow the process – it's for your dog's safety.
- ✓ Be patient – some steps take time.
- ✓ Honesty helps us help you.
- ✓ We want what's best for you and your dog.
- ✓ Adoption is a lifetime commitment.
- ✓ Thank you for giving your foster dog love, care and a chance.



*Forever begins
with a chance.*

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Finally



Fostering changes the circumstances of a dog who needs somewhere safe to go.



You **do not** have to have all the answers.



You **do not** have to solve every problem.



You **do not** have to be perfect.



What we ask is that you provide **safety, patience, appropriate care** and **honest communication** while we work alongside you.



For however long your foster dog stays with you,
you are giving them something that matters

— *enormously:* —

A SAFE PLACE TO LAND.



Thank you for opening your home and heart.  You are their bridge to a better life.



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A SECOND CHANCE.



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*Together,
we make a
difference.*

